



10 W. Broadway, 7th Floor
Salt Lake City, UT 84101
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URL: www.enovus.university

Enrollment Agreement

This Enrollment Agreement “or *Agreement*” details expectations, requirements, and policies of Enovus University “or *University*.” Students’ acceptance of this Agreement acknowledges that they had reasonable opportunity to read and understand the information provided herein and that they received a copy or access to the Academic Catalog published on the University’s website, which provides important policies, disclosures, and procedures that students agree to by accepting this Agreement. In the Agreement, you are referred to as “*students*” or “*student*.” The date you sign the Agreement is the “*effective date*.”

I. Student Information

Student Full Name: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Country: _____
Telephone: _____ Email: _____

II. Program Information

Program Name: _____
Program Length (years): _____ Program Start Date: _____ Term Start Date: _____

Students have a maximum timeframe of 150% of the published program length to complete their declared program. Students must earn 60 semester credit hours to complete a declared associate of applied science degree while attempting no more than 90 semester credit hours overall. Students must earn 120 semester credit hours to complete a declared bachelor of applied science degree while attempting no more than 180 semester credit hours overall.

III. Institutional Obligations

Upon completion of this Enrollment Agreement, Enovus University is committed to:

- 3.1. Deliver the Program.** Providing students with the selected program of study as outlined in the Academic Catalog in effect at the time this Agreement was signed.
- 3.1.1. Course Availability.** The University may not offer a course or program of study if a minimum enrollment is not confirmed 15 days prior to the start date of courses based on the Academic Calendar. In these circumstances, students can a) request a refund or b) request their tuition be credited to the subsequent semester, subject to the University’s approval.
- 3.2. Ensure Access.** Granting students access to all academic and instructional materials throughout their active enrollment, provided students’ meet all financial obligations.



- 3.3. Monitor Progress.** Evaluating students' continued progress to achieve the learning outcomes and complete their program of study.

IV. Student Obligations

Upon completion of this Enrollment Agreement, students agree to comply with the following:

- 4.1. General.** Adhere to all University policies, terms, and conditions as published in the Academic Catalog (in effect at the time this Agreement was signed), institutional documents, and the website (www.enovus.university).
- 4.2. Technology.** Secure and maintain access to the following technology to participate in and successfully complete the program of study:
- 4.2.1. Laptop or Desktop.** Runs a Windows or macOS Operating System with Internet access and minimum connection speeds of 2 MBPS.
- 4.2.2. Hardware:** Either an integrated or external webcam.
- 4.2.3. Software:** Use a web browser that supports access to websites and supports multimedia (such as YouTube or similar webpages), including Microsoft Office (at least a functional word processor, a spreadsheet processor, a presentation application, and PDF reader).
- 4.2.4. Licensed Operating System.** Maintain a current and appropriately licensed operating system and software applications.
- 4.3. Tuition and Fees.** Submit timely payment of all tuition and fees as outlined in this Enrollment Agreement.

V. Tuition and Fees

- 5.1. Enrollment Fee and Program Tuition.** Students pay a one-time enrollment fee upon completion of the Enrollment Agreement. Students can either pay Annual Program Tuition in full or in 12 monthly payments. The University provides students with educational services in exchange for tuition and fees as outlined in this Agreement. Both the University and students recognize this commitment of the University to provide resources (e.g., academic materials, technological infrastructure, qualified faculty, and support services) for the entire contracted period. Students acknowledge that the cancellation, withdrawal, or abandonment of the program of study does not exempt students from the payment of any tuition owed during the contracted period, subject to allowable cancellations and refunds.
- 5.2. Costs.** Students pay the fees and tuition amounts published in the Academic Catalog in effect as of the date of this Enrollment Agreement.
- 5.3. Payment Details.** Students can choose one of the following:
- 5.3.1. Annual Program Tuition Payment in Full:** ☐
- 5.3.2. Annual Program Tuition Payment in Installments:** ☐



Tuition	Amount
Annual Program Tuition*	\$ 2,250
Scholarships Applied	
Discounts Applied	
Total Annual Program Tuition	

**Total Program Tuition is the Annual Program Tuition times the number of years necessary for program completion.*

If paying Annual Program Tuition in one installment, payment is due: _____ (date)

If paying Annual Program Tuition in installments, initial payment of \$_____ is due on: _____ (date) and 11 monthly payments of \$_____ are due on the _____ (day/month) and each month thereafter.

5.4. Scholarships and Discounts. Any scholarships or discounts provided by the University or external organizations will be reflected in the total Annual Program Tuition due. Any applicable University scholarships or discounts are applied to students' total program tuition owed as indicated in this Enrollment Agreement. Any surplus funds resulting from scholarships will not be refunded to students but repaid to the funding organization. Refunds to students occur if surpluses result from payments made directly by students.

5.5. Late Payments. Students will be considered in default of the obligations under this Enrollment Agreement if any payment is not made within five (5) or more days after the payment due date. In these cases, an interest rate of one and a half percent (1.5%) per month will be applied to all outstanding sums. The University reserves the right to suspend students' enrollment or access to academic and instructional materials or provide any other benefit except as required under applicable law.

VI. Withdrawal, Cancellation, and Refunds

6.1. Students' Rights to Cancel or Withdraw. Students may withdraw from their program of study at any time.

6.2. Cancellation Policy. Students have the right to cancel their enrollment at any time up to the fifth calendar day after signing this Enrollment Agreement and receive a refund of all monies paid (excluding the \$75 application fee). Notification of cancellation may be conveyed to the University in any manner; however, written is preferred.

6.3. Withdrawal Policy. Students may withdraw from their program of study for any reason and receive a refund based on the refund schedule provided below. Students dismissed by the University for failure to adhere to conduct standards or meet its academic or financial obligations shall receive a refund as outlined in the refund policy.

6.4. Refund Policy. The University calculates refunds using the date of withdrawal or the date of dismissal for failure to abide by conduct standards or meet academic or financial obligations. The University processes any refunds due to students within 30 days of the date of withdrawal.



Students participate in five, eight-week terms per year. Annual Program Tuition is charged based on an assumed enrollment in two courses per term (e.g. the per-term cost basis for refunds is 20 percent of Annual Program Tuition). Students do not receive a refund for any terms already completed and refunded 100 percent of per-term costs for any future terms in the contract period. Refunds for the current term at the time of withdrawal or dismissal are calculated as follows:

Term Week	Program Cost % Retained by Enovus	Refund % to Student
Week 1	20%	80%
Week 2	40%	60%
Week 3	60%	40%
Week 4	80%	20%
Weeks 5-8	100%	0%

VII. Student Complaints and Grievances

7.1. Student Complaints. Enovus University creates a safe environment for students, faculty, and staff to address and resolve concerns in a respectful and open manner. Students with concerns or service requests should first contact the appropriate individual or department for assistance. The University seeks to resolve all academic and administrative concerns to the satisfaction of the aggrieved party. If a member of the University's community has a concern, they should first address the issue with the individual(s) involved. Should the issue not be resolved, or should the member not feel comfortable directing the complaint to the individual(s) involved, the University encourages them to register a formal complaint with Enovus University. Enovus University addresses student concerns and complaints in a fair, timely, and respectful manner. This Complaint and Grievance Policy outlines the procedures for students to raise complaints related to academic and non-academic concerns (see Academic Catalog).

7.2. Grievance Filing with State Agency

Enovus University is registered through the Utah Department of Commerce, Division of Consumer Protection. If a student is not satisfied with the University's complaint resolution, he or she may file a complaint with the Utah Department of Commerce through their online [Complaints Process](#).

VIII. Institutional Disclosures and Policies

8.1. Data Rights and Processing. Enovus University's student privacy and confidentiality policy outlines specific standards and practices regarding the collection, use, and protection of students' personal information. This policy applies to all current and prospective students, faculty, staff, and third parties who interact with Enovus University in the context of the programs offered. By enrolling in these programs, students acknowledge that they have read, understood, and agree to the terms of this Privacy and Confidentiality Policy (see Academic Catalog).



- 8.1.1. Withdrawal of Consent.** Students may withdraw their consent to the collection of data beyond the minimum required to process their enrollment and provide academic and instructional materials and support services.
- 8.2. Marketing.** Students agree to be contacted for commercial and advertising purposes by the University or its partners, including, but not limited to, information about programs, events, and services that may be of interest to them.
- 8.3. Transfer Credit Disclosure.** Acceptance of credits earned at Enovus University is determined by the institution to which the credits will be transferred. Students seeking to transfer credit or have their courses or degree recognized by a third party, should contact the institution or company to verify whether credit earned will be accepted in transfer or in recognition of career advancement.
- 8.4. Copyright Protection.** Students understand that the academic and instructional materials that they receive or have access to during their enrollment are protected by copyright, trademark, and unfair competition laws. Any unauthorized use or copying of these materials, without the written consent of the University, could be subject to civil and criminal penalties.
- 8.5. Binding Agreement and Governing Law.** This Enrollment Agreement is a legally binding contract when accepted by students and the University. This Agreement is governed by Utah law without regard to its conflicts of law principles.
- 8.6. Representations and Warranties.** By signing this Enrollment Agreement, students specifically represent and warrant that:
- 8.6.1.** No guarantees or inducements were made;
 - 8.6.2.** Nothing has been promised other than what is outlined in this Agreement and the Academic Catalog in effect at the time of the Agreement;
 - 8.6.3.** The University relies on these representations in agreeing to enter into this Agreement with students;
 - 8.6.4.** Students have carefully read and understand the terms of this Agreement;
 - 8.6.5.** Students have read, understand, and agree to the University's cancellation and refund policies, which were clearly explained and the University answered any questions that may have been raised about these policies; and
 - 8.6.6.** Students agree to comply with the University's policies and regulations outlined in the Academic Catalog in effect at the time of this Agreement and any additional policies and regulations that the University may adopt in the future and publish in the Academic Catalog or on its website during students' enrollment.
- 8.7. Performance Security.** As security for its obligations under this Agreement, the University provided the Utah Department of Commerce, Division of Consumer Protection a surety bond.

IX. Student Acknowledgement and Acceptance



- 9.1. Utah Registration.** Enovus University is registered with the Utah Postsecondary Proprietary School Act (Title 13, Chapter 34, Utah Code). Registration under the Utah Postsecondary Proprietary School Act does not mean that the State of Utah supervises, recommends, nor accredits the institution. It is students' responsibility to determine whether credits, degrees, or certificates earned from the University will transfer to other institutions or meet employers' training requirements. This may be done by calling the prospective institution or employer. The University is not accredited by any agency recognized by the United States Department of Education.

Student Acknowledgement and Acceptance

I provided truthful and accurate information, to the best of my knowledge, and understand that this Agreement is a legally binding contract once accepted by me, the student, and accepted by Enovus University. My signature below certifies that I have read, understood, and agreed to my rights and responsibilities as outlined in this Agreement and the Academic Catalog (in effect at the time of this Agreement), and that the University's cancellation and refund policies have been clearly explained to me.

Student Name and Signature

Date

Accepted by Enovus University

University Representative Name and Signature

Date